

Safe starting-up of the machine after a period of standstill

Starting-up a machine after a period of standstill can be a critical moment where the safety of workers may be compromised. Thorough preparation is required before starting-up an installation, and this must be done in consultation with the internal/external prevention adviser. Consult the installer in case of questions, uncertainties, etc.

Preparation

1. Draw up an action plan in which the start-up is determined with the sequence, time, which operator, etc., among other things.
2. If the work equipment is subject to inspection by an EDTC (*External Department for Technical Control in the workplace*), check the validity of the inspection report before starting up. Contact the EDTC to organise the inspection in case the inspection date has been exceeded.
3. Have the work equipment inspected by a qualified person. Carry out repairs before organising the restart, if this is likely to compromise safety.
Use the LOTOTO (Lock-Out – Tag-Out – Try-Out) infographic to safely lock and restart the machine.
4. Refer to the manual and/or operating instructions on how to restart the machine.
5. Avoid starting several machines or installations at the same time. This can result in an overcurrent which could lead to the disconnection of the circuit. Restart the installations one by one.

Communication

6. Notify all employees about which machine is going to start, and when.

Starting up

7. With a disinfectant, disinfect the various control buttons and/or surfaces that may possibly have been touched.
8. Set all controls to neutral.
9. Check in and around the machine/system to ensure that no materials, tools or persons are possibly in the danger zone or close to the machine.
10. Start the installation/machine according to the manual and/or operating instructions.



Immediately alert the person responsible and the internal prevention adviser. If in doubt or if the start-up procedure is not started or aborted, stop all work on the machine or installation concerned until after regularisation.

This document was drawn up on 20/04/2020 on the basis of the measures in force on that date. It contains general cross-sectoral measures. The applicability must be considered in function of the own business situation.