

## Transport and logistics: measures related to the handling of machines

It is important to ensure the work is organised in such a way that the exchange of materials is kept to a minimum.

### Some guidelines about the handling of machines and vehicles:

- Reorganise the work so the number of employees using the same material is limited.
  - Each driver preferably has his own vehicle and equipment
- If it is still necessary to swap: clean or disinfect the surfaces that are touched frequently
  - Always remove and clean key after use
  - Clean the radio control daily
  - Clean handles of shared material (use disinfectant cleaning cloths if necessary)
- Everyone is to use their own safety harness, PPE must never be exchanged.
- Limit the number of people per activity and preferably only swap with 1 person. This will ensure social distancing is guaranteed.
- Personal tools: everyone is to use their own tools as much as possible.
- If someone falls ill, all tools with which the sick employee came into contact are to be disinfected.
- Do not exchange cell phones, walkie-talkies, headsets, etc.
- Avoid passing building materials to each other.

*This document was prepared on 20 April 2020 on the basis of the measures in force on that date*